

HORIZON HEALTH NETWORK

Minutes of Meeting

Minutes of the Board of Directors held on Thursday April 27, 2017 beginning at 1:00 pm at the Rodd Inn, Miramichi, NB

Directors: Grace Losier (Chair), André Veniot, Carol Reimer, Douglas Baker, Jeanne Breau, John Cormier, Linda Forestell, Martina Shannon, Mike McCoombs, Cathy Carnahan, Pauline Gallant

Staff: Karen McGrath, Dr. Tom Barry, Jean Daigle, Gary Foley, Geri Geldart, Dr. Edouard Hendriks, Janet Hogan, Dan Keenan, Margaret Melanson, Andrea Seymour, Susan Dickie (recording)

Regrets: Daniel McCarthy, Jane Mitton-Mclean, Mary Schryer, Dr. Patti Forgeron, Dr. Jennifer Hall, Douglas Doucette

Absent: Tanna M. Pirie-Wilson

1. Call to order and approval of agenda

G. Losier, Chair called the meeting to order at approximately 1:00 pm; the agenda was approved as circulated on a motion by P. Gallant, seconded by A. Veniot. Motion carried.

2. Presentations

2.1 Community Health Recognition Awards

Horizon Health Network announced the winners of the Community Health Recognition Awards at their public board meeting in Miramichi. This was the first year that Horizon handed out the awards to celebrate individuals and groups that are making a difference to improve overall health in their community. Lynn Meahan, Director of Strategic Communications and Community Relations, Grace Losier, Board Chair and Karen McGrath, President and CEO presented the awards to the deserving recipients. Each winner received \$500 for their organization. A short video describing the individuals, their organization and their services was shown at the meeting.

2.2 Health Promotion Programs in the Miramichi Area

R. Murphy, Registered Dietician and Program Coordinator was welcomed to the meeting and highlighted the health promotions programs MANGO and 5210 which promote and facilitate a lifestyle of healthy eating and active living in the communities of the Miramichi.

3. Consent agenda

- 3.1 Minutes from the last meeting, January 27, 2017
- 3.2 Reports from Patient Safety and Quality Improvement Committee
 - 3.2.1 Quality and Safety portfolio reports
 - 3.2.2 Risk Management Dashboard
 - 3.2.3 Never Events
 - 3.2.4 I.D. Card Audit Results (Q3)
 - 3.2.5 Infection Prevention and Control and Patient Safety Indicators
 - 3.2.6 Complaints Management Report
 - 3.2.7 ALC Update
- 3.3 Reports from Governance, Nominating and Planning Committee
 - 3.3.1 Facility Planning Update

- 3.4 Reports from Finance, Audit and Resource Committee
 - 3.4.1 Management Certification Reports
 - 3.4.2 Financial Dashboard for January 31, 2017
 - 3.4.3 Capital Equipment Year End Summary 2016-17
 - 3.4.4 Board Investment Funds (SJMP functional planning) letter
 - 3.4.5 Board Investment Funds (SJRH MP and 5AN) letter
 - 3.4.6 Audit Plan – year ending March 2017
 - 3.4.7 Quality Worklife Indicators
 - 3.4.8 WorkSafe NB
- 3.5 Report from Regional Medical Advisory Committee
- 3.6 Report from Regional Professional Advisory Committee

MOTION:

**IT WAS MOVED BY C.CARNAHAN, SECONDED BY L. FORESTELL THAT:
THE CONSENT AGENDA OF THE BOARD OF DIRECTORS MEETING FOR APRIL 27,
2017 BE APPROVED AS CIRCULATED.
MOTION CARRIED.**

**4. Business arising from the minutes
Nil.**

5. Official Languages Update - Margaret Melanson

M. Melanson VP of Quality and Patient Centred Care provided the quarterly report of Official Languages to the Board of Directors.

Motion was made by A. Veniot, seconded by M. Shannon to receive and file the report on Official Languages. Motion carried.

6. Balanced Scorecard

A. Seymour, Chief Operating Officer and VP of Corporate Resources presented the balanced scorecard quarterly results for March 2016. A copy of the presentation is appended to the Corporate minute book for information.

Motion was made to adopt the report as presented by M. Shannon, seconded by C. Reimer. Motion carried.

7. Patient Family Centred Care

M. Melanson, VP of Quality and Family Patient Centred Care presented the report on Patient Family Centred Care.

Motion was made by L. Forestell, seconded by P. Gallant to adopt the report as presented. Motion carried.

8. Governance, Nominating and Planning Committee

Motion was made by A. Veniot, seconded by L. Forestell to receive and file the report from the Governance, Nominating and Planning Committee. Motion carried.

8.1 Board and Sub Committee meeting locations

K. McGrath, CEO explained the location of the Board meetings will continue to rotate through our major cities (Fredericton, Saint John, Moncton and Miramichi). Board sub-committees will begin the practice of rotating the location of their meetings to include a variety of Horizon facilities / communities.

This new approach will provide an opportunity to increase the number of facilities/communities that Board members visit. In order to maximize this opportunity, tours of the facilities, as well as meet and greets with staff will be organized when possible.

8.2 Role of Moderator at Board meeting

K. McGrath, CEO introduced Mr. Paddy Quinn who will be the moderator at today's public session of the Board of Directors. Mr. Quinn will facilitate the question period which will allow the Chair to respond to questions that are asked.

9. Patient Safety and Quality Improvement Committee

Motion was made by L. Forestell, seconded by A. Veniot that the report of the Patient Safety and Quality Improvement Committee be received and filed. Motion carried.

9.1 Canadian Patient Safety Institute Governance Education Session

M. Melanson explained the Canadian Patient Safety Institute Governance Education session held recently in collaboration with the Department of Health and the two health authorities was a great success. The feedback from the session indicated program participants have reported increased knowledge and understanding of governance and how the Board clearly understands their roles in monitoring quality patient care.

10. Finance, Audit and Resource Committee

Motion was made by D. Baker, seconded by J. Cormier to receive and file the report from the Finance, Audit and Resource Committee. Motion carried.

The Regional Health and Business Plan was presented and approved by the Board of Directors on April 26, 2017. It is designed to capture the key objectives and priorities of Horizon for the provision of health services. The Regional Health and Business plan will be submitted to the Minister on April 28, 2017 as advice to the Minister.

10.1 Financial Results as of January 31, 2017

Horizon Health Network is reflecting a slight surplus as of January 2017, which represents little change from the previous few months. The financial overview provided as part of the financial results package provides commentary on the changes from the last year and the comparison to the budget plan.

11. Items removed from consent agenda

Nil.

12. Other business

Letter from Minister of Health on approval for Ambulatory Care "Redevelopment" The Give Campaign, Saint John Regional Hospital Foundation.

Motion was made by M. Schryer, seconded by L. Forestell to receive and file the letter from the Minister of Health on approval for Ambulatory Care “Redevelopment” the give campaign, Saint John Regional Hospital Foundation. Motion carried.

13. Question Period

Mr. Paddy Quinn, Moderator was welcomed to the meeting.
The following questions and comments were received:

1. Kevin Driscoll, CUPE 1252 Hospital Unions – questioned Horizon’s position in relation to the privatization of services with the company Sodexo.
2. John Gardiner – St. Stephen, Charlotte County area – Directed his comment to K. McGrath, CEO indicating his desire for the removal of the Chairperson of the Board.

14. Adjournment

There being no further business, the meeting was adjourned at approximately 2:44 pm on a motion by A. Veniot, seconded by J. Cormier. Motion carried.

Grace Losier, Chair

Karen McGrath, Corporate Secretary