

Horizon Health Network

Minutes of meeting

Minutes of a meeting of the Board of Directors held on Thursday, June 25, 2015, beginning at 1:00 p.m. at the Delta Brunswick, Saint John.

Present: W. David Ferguson (Chair), Linda Aitken, Mike Coster, Jo-Ann Fellows, Linda Forestell, Dr. Erik Klein, Michael McCoombs, John McKay, Kathleen McMullen, Jane Mitton-MacLean, Luigi Rocca, Roxanne Sappier, Mary Schryer, Kay Simonds, John McGarry, Dr. Tom Barry, Cathy Cormier, Jean Daigle, Gary Foley, Geri Geldart, Dr. Edouard Hendriks, Janet Hogan, Dan Keenan, Dr. Pam Mansfield, Margaret Melanson, Andrea Seymour, Norma MaGee (recording)

Absent: François Beaulieu

1. Call to order and approval of agenda

The meeting was called to order at approximately 1:20 p.m.

MOTION:

MOVED BY MS. MCMULLEN, SECONDED BY MS. AITKEN

THAT THE AGENDA FOR THE MEETING BE APPROVED AS CIRCULATED.

MOTION CARRIED.

2. Consent agenda

Requests for three items to be removed from the consent agenda were approved.

MOTION:

MOVED BY MS. FELLOWS, SECONDED BY MS. MITTON-MACLEAN

THAT THE CONSENT AGENDA BE APPROVED AS AMENDED.

MOTION CARRIED.

3. **Business arising from the minutes**

Nil

4. **Report from the President and Chief Executive Officer**

Mr. McGarry provided highlights from his previously circulated report. He explained that the development of Centres of Expertise was one of the priorities from Horizon's strategic plan, and discussions will take place in the near future with clinical leaders on a vision for the first centre, Health and Aging. He also noted the development of a framework for making decisions and supporting local research initiatives, aligned with the goal of giving research a higher profile in Horizon.

5. **Governance, Nominating and Planning Committee**

The Governance, Nominating and Planning Committee met on May 20, 2015 in Fredericton. Ms. Mitton-MacLean noted that in addition to the items requiring approval by the board below, the committee discussed a draft communication plan and reviewed the results of the board members' evaluation survey.

5.1 **Official Languages Policy:** Ms. Melanson introduced Pauline Babineau, Director of Official Languages, who provided the Board with an overview of the work of Official Languages. Ms. Babineau explained that the mandate of the Official Languages team was to ensure that patients and members of the public are offered health care services in the official language of choice and that their choice is respected throughout the continuum of care. A number of challenges were identified.

Last year the team undertook a review of the Official Languages Policy, which was rewritten with its main objectives being to provide clear policy direction supported by provincial legislation; and to assign roles and responsibilities to all levels of Horizon staff to ensure that Official Languages is kept at the forefront in day to day operations.

MOTION:

MOVED BY MS. FORESTELL, SECONDED BY MS. MITTON-MACLEAN

THAT THE BOARD OF DIRECTORS APPROVE THE REVISED OFFICIAL LANGUAGES POLICY AS PRESENTED.

MOTION CARRIED.

5.2 **Community Needs Assessments:** Jean Daigle explained that there were seven Community Health Needs Assessments to be completed in Horizon Health Network by

September 2015. The intent of these assessments is to engage community members in a process of self-exploration and consensus building aimed at improving the health of individuals and the community at large. This process also informs decision makers.

The final reports from two assessments were approved by the Governance, Nominating and Planning Committee on May 20 for recommendation to the Board of Directors.

5.2.1 Grand Lake area: This report focused on eight recommendations which were outlined for the Board members.

MOTION:

MOVED BY MS. MITTON-MACLEAN, SECONDED BY MR. COSTER

**THAT THE BOARD OF DIRECTORS ENDORSE
RECOMMENDATIONS PROVIDED BY THE GRAND LAKE AREA
COMMUNITY ADVISORY COMMITTEE ALLOWING THAT
COMMITTEE TO EXPLORE FEASIBILITY OF
RECOMMENDATIONS AND PROPOSE ACTION PLANS.**

MOTION CARRIED.

5.2.2 Tantramar area: This report contained six recommendations for the Community Advisory Committee's focus.

MOTION:

MOVED BY MS. MITTON-MACLEAN, SECONDED BY MS. AITKEN

**THAT THE BOARD OF DIRECTORS ENDORSE
RECOMMENDATIONS PROVIDED BY THE TANTRAMAR AREA
COMMUNITY ADVISORY COMMITTEE ALLOWING THAT
COMMITTEE TO EXPLORE FEASIBILITY OF
RECOMMENDATIONS AND PROPOSE ACTION PLANS.**

MOTION CARRIED.

6. Patient Safety and Quality Improvement Committee

6.1 Patient and Family Centred Care: Ms. Melanson provided an update on the work being carried out with the Patient and Family Centred Care portfolio. This included continuing internal communications, community awareness building, and work being done by the Patient/Family Advisory Council. She added there are now 38 project teams with patient advisors throughout the organization.

7. Items removed from consent agenda

7.1 Facility Planning update: Ms. Seymour provided an update to the planning report, as reviewed at the May 20 meeting of the Governance Committee, contained in the consent agenda of the meeting.

7.2 Patient Safety and Quality Improvement Committee: The government has announced a summit to discuss Alternate Levels of Care in New Brunswick hospitals for October 7 in Moncton. Ms. Forestell added that the Committee learned of capacity growth options for ALC patients – opening additional beds at a few of Horizon’s facilities, which would require additional staff and money to happen. The committee encouraged senior staff to initiate action on these funded beds immediately, given the lead time needed to actually have the beds operational and staff hired.

It was suggested that Horizon offer its expertise to the Department of Health in the planning/coordination of the October 7 summit on ALC.

7.3 Smoke-free environment policy implementation planning: Ms. Melanson provided information on the status of the implementation of the smoke-free environment policy. Implementation is expected to take 18 months across Horizon, starting with the Saint John Regional Hospital which will launch on September 29, 2015.

8. Other business

Nil

9. Questions from the public

Donna Collins: Ms. Collins said that subsequent to the presentation made to the last board meeting, she attended the Perry inquest in Saint John and then designed a magnet for Code Blue, and will make it available to Margaret Melanson. Ms. Collins had an opportunity to distribute the magnet to the peds conference in Toronto recently.

Monica McNally: Ms. McNally asked the board to once again ask the provincial government to appoint a provincial patient representative. She also asked for a copy of the letter that the board sends to the minister asking for a provincial ombudsman, if there is one written, and a copy of the response, if any. Mr. Ferguson responded that the board would discuss the request at a later date.

She spoke to inappropriate comments made by staff at hospitals regarding the alternate level of care patients.

Judith Seymour: Ms. Seymour requested an update on the physician recruitment initiatives. Dr. Hendriks explained that five new family physicians would be locating to Fredericton next year, and in addition, a physician is relocating from another zone to Fredericton. Recruitment continues.

M. Daigle added that with the CHC recently opened at the Oromocto Public Hospital site, there will be capacity to accept patients currently registered on the No Physician listing (orphan patients).

10. Adjournment

There being no further business, the meeting was adjourned at approximately 3:35p.m. on motion by Mr. Coster.

W. David Ferguson, Chair

John McGarry, Corporate Secretary