

**Regional Health Authority B
HORIZON HEALTH NETWORK**

Minutes of meeting

Minutes of the annual meeting of the Board of Directors of Regional Health Authority B – Horizon Health Network held on Thursday, June 27, 2013 in the Sevogle Room, Rodd Miramichi River, beginning at 4:00 p.m.

Present: W. David Ferguson, Linda Aitken, François Beaulieu, Mike Coster, Jo-Ann Fellows, Linda Forestell, Dr. Erik Klein, John McKay, Michael McCoombs, Kathleen McMullen, Jane Mitton-MacLean, Chief Candice Paul, Luigi Rocca, Mary Schryer, Kay Simonds, John McGarry, Dr. Tom Barry, Danica Wallace, Jeff Carter, Jean Daigle, Gary Foley, Geri Geldart, Dr. Edouard Hendriks, Janet Hogan, Dr. Pamela Mansfield, Andrea Seymour, Vicki Squires, Norma MaGee (recording)

1. Call to order and approval of agenda

The Chair called the meeting to order at approximately 4:45 p.m., welcoming guests.

MOTION:

MOVED BY MS. FELLOWS, SECONDED BY M. BEAULIEU

THAT THE BOARD OF DIRECTORS APPROVE THE AGENDA FOR THE MEETING.

MOTION CARRIED.

2. Minutes of the 2012 annual meeting

MOTION:

MOVED BY MS. MCMULLEN, SECONDED BY DR. KLEIN

THAT THE MINUTES OF THE ANNUAL MEETING OF THE BOARD OF DIRECTORS HELD ON JUNE 21, 2012 BE APPROVED AS CIRCULATED.

MOTION CARRIED.

3. **Presentation of the annual report of the Health Authority**

Copies of the 2012-2013 Annual Report of Horizon Health Network were circulated for information, and will be available on the organization's website for public viewing.

MOTION:

MOVED BY MR. MCKAY, SECONDED BY MR. COSTER

THAT THE ANNUAL REPORT FOR 2012-13 BE RECEIVED BY THE BOARD OF DIRECTORS.

MOTION CARRIED.

4. **Report of the Regional Professional Advisory Committee**

Regional Professional Advisory Committee chair, Danica Wallace said that it was another busy year for the committee as it evolved into its revised mandate relationship with the Professional Practice Councils and Clinical Networks.

5. **Report of the Regional Medical Advisory Committee**

Dr. Barry, Chair of the Regional Medical Advisory Committee, presented the Committee's report, noting the interesting work it is doing, and the challenges that have created difficulties for the patients and the staff of Horizon Health Network.

6. **Report of the Treasurer**

Treasurer, Mr. Michael McCoombs, said that Horizon Health Network ended its 2012-2013 fiscal year with approximately \$2.5 million surplus on revenues of \$1.13 billion. Horizon has essentially balanced its operational budget since its inception.

7. **Report of auditors**

The audited financial statements of Regional Health Authority B – Horizon Health Network for the year ended March 31, 2013 were provided to the meeting. Mr. Keenan explained that the independent auditors work with the staff in providing the annual financial review. At the recent Finance and Audit Committee meeting at which time the Audited Financial Statement was presented, there was opportunity for the board members to meet with the auditors without staff present to ensure there are no issues.

The audited financial statements were approved by the Board of Directors at a special meeting on June 17, 2013 and were presented to the annual meeting for information.

8. Report of Nominating Committee

Governance, Nominating and Planning Committee Chair, Ms. Mitton-MacLean, explained that the Committee discussed its role as the Nominating Committee for the Board at meetings on May 23 and June 7, and put forward recommendations for the Vice Chair, Treasurer, and Committee membership.

OFFICERS:

Vice-Chair:

MOTION:

MOVED BY M. BEAULIEU, SECONDED BY MR. ROCCA

THAT MS. KATHLEEN MCMULLEN BE APPOINTED VICE-CHAIR FOR A ONE-YEAR TERM TO EXPIRE AT THE ANNUAL MEETING IN 2014.

MOTION CARRIED.

Treasurer:

MOTION:

MOVED BY MR. COSTER, SECONDED BY MS. FORESTELL

THAT MR. MICHAEL MCCOOMBS BE APPOINTED TREASURER FOR A ONE-YEAR TERM TO EXPIRE AT THE ANNUAL MEETING IN 2014.

MOTION CARRIED.

COMMITTEES:

Ms. Mitton-MacLean explained that currently Horizon has four standing committees of the Board of Directors. The Board Chair has discussed the number of committees and membership with all board members, and as a result has recommended three standing committees – Finance, Audit and Human Resources; Governance, Nominating and Planning; and Patient Safety and Quality Improvement.

MOTION:

MOVED BY M. BEAULIEU, SECONDED BY CHIEF PAUL

**THAT THE FINANCE AND AUDIT COMMITTEE AND THE
HUMAN RESOURCES COMMITTEE BE COMBINED AS THE
“FINANCE, AUDIT AND HUMAN RESOURCES COMMITTEE”.**

MOTION CARRIED.

MOTION:

MOVED BY MS. MCMULLEN, SECONDED BY MR. COSTER

**THAT THE BOARD OF DIRECTORS APPROVE THE FOLLOWING
SLATE OF COMMITTEE CHAIRS AND MEMBERS FOR THE
UPCOMING BOARD YEAR.**

GOVERNANCE, NOMINATING AND PLANNING:

**JANE MITTON-MACLEAN, CHAIR
FRANÇOIS BEAULIEU
KATHLEEN MCMULLEN
CHIEF CANDICE PAUL
MARY SCHRYER**

PATIENT SAFETY AND QUALITY IMPROVEMENT:

**LINDA FORESTELL, CHAIR
LINDA AITKEN
MIKE COSTER
DR. ERIK KLEIN**

FINANCE, AUDIT AND HUMAN RESOURCES:

**MICHAEL MCCOOMBS, CHAIR
JO-ANN FELLOWS
JOHN MCKAY
LUIGI ROCCA
KAY SIMONDS**

EXECUTIVE COMMITTEE:

**W. DAVID FERGUSON, CHAIR
KATHLEEN MCMULLEN, VICE-CHAIR
MICHAEL MCCOOMBS, TREASURER
JOHN MCGARRY, SECRETARY
LINDA FORESTELL
JANE MITTON-MACLEAN
KAY SIMONDS**

MOTION CARRIED.

Advisory Committees:

Regional Professional Advisory Committee:

MOTION:

MOVED BY M. BEAULIEU, SECONDED BY MS. AITKEN

THAT THE FOLLOWING MEMBERS BE APPOINTED TO THE REGIONAL PROFESSIONAL ADVISORY COMMITTEE FOR A THREE-YEAR TERM TO EXPIRE AT THE ANNUAL MEETING IN JUNE 2016.

DOUG DOUCETTE, PHARMACY
PAULINE STEWART, MEDICAL LABORATORY TECHNOLOGY
DANICA WALLACE, PHYSIOTHERAPY
ADELINE GIBBS, PSYCHOLOGY
DR. CAROLE DEVEAU, MEDICAL STAFF

MOTION CARRIED.

Regional Medical Advisory Committee:

MOTION:

MOVED BY MR. COSTER, SECONDED BY MR. ROCCA

THAT THE FOLLOWING SLATE OF MEMBERS BE APPOINTED TO THE REGIONAL MEDICAL ADVISORY COMMITTEE FOR THREE-YEAR TERMS TO EXPIRE AT THE ANNUAL MEETING IN JUNE 2016.

DR. STEWART MACMILLAN, RADIOLOGIST, MIRAMICHI
DR. MARGOT BURNELL, ONCOLOGIST, SAINT JOHN
DR. KHALID AL SHARIEF, EMERGENCY ROOM PHYSICIAN, UPPER RIVER VALLEY

MOTION CARRIED.

9. Appointment of Auditors

Mr. McCoombs, Treasurer, explained that at the November 27, 2008 meeting of the Board of Directors, a motion was passed to request that KPMG provide audited consolidated financial statements for Regional Health Authority B, as they were the auditing firm for three out of the four former health authorities.

The Bylaws of the organization require that the auditors be reappointed on an annual basis, and the following recommendation was approved at the June 2013 Finance and Audit Committee meeting.

MOTION:

MOVED BY MR. MCCOOMBS, SECONDED BY MS. SIMONDS

**THAT KPMG LLP BE APPOINTED AS EXTERNAL AUDITORS FOR
THE FISCAL YEAR ENDING MARCH 31, 2014.**

MOTION CARRIED.

10. Other business

Nil

11. Questions from the public

Mrs. Monica McNally expressed appreciation to the Board of Directors for support of her request for an independent patient advocate for the province. She presented a petition to the provincial legislature in May and has met with the Premier and Minister of Health on the topic. She said she is confident that the position will become a reality, and will continue to advocate for patients, like her son, to receive the highest level of care possible.

12. Adjournment

There being no further business, the meeting was adjourned at approximately 5:30 p.m. on motion by M. Beaulieu.

W. David Ferguson, Chair

John McGarry, Corporate Secretary