

**Regional Health Authority B
HORIZON HEALTH NETWORK**

MINUTES OF MEETING

Minutes of a meeting of the Board of Directors held on Thursday, April 25, 2013 beginning at 4:00 p.m. in Ballroom C, Delta Brunswick Saint John.

PRESENT: W. David Ferguson (Chair), Linda Aitken, François Beaulieu, Mike Coster, Linda Forestell, Dr. Erik Klein, Michael McCoombs, John McKay, Kathleen McMullen, Luigi Rocca, Mary Schryer, Kay Simonds, John McGarry, Dr. Tom Barry, Jeff Carter, Jean Daigle, Gary Foley, Geri Geldart, Dr. Edouard Hendriks, Janet Hogan, Nancy Roberts, Andrea Seymour, Dr. John Steeves, Vicki Squires, Norma MaGee (recording), Tanya Foran-Breen

REGRETS: Jo-Ann Fellows, Jane Mitton-MacLean; Dr. Pamela Mansfield, Chief Candice Paul, Danica Wallace

1. Approval of agenda and opening remarks

Mr. Ferguson called the meeting to order at approximately 4:55 p.m. and recognized Dr. John Dornan, Chief of Staff and Margaret Melanson, Executive Director, of the Saint John area facilities; along with Elizabeth Cormier, Regional Director of Volunteers, Auxiliaries and Alumnae.

MOTION:

MOVED BY M. BEAULIEU, SECONDED BY DR. KLEIN

THAT THE BOARD OF DIRECTORS APPROVE THE AGENDA FOR THE MEETING.

MOTION CARRIED.

2. Minutes of Board of Directors' meeting of January 24, 2013

MOTION:

MOVED BY MS. SCHRYER, SECONDED BY MS. FORESTELL

THAT THE MINUTES OF THE JANUARY 24, 2013 MEETING OF THE BOARD OF DIRECTORS BE APPROVED AS CIRCULATED.

MOTION CARRIED.

3. Business arising from the minutes

Nil

4. Committee reports

Board of Directors' Committees

(a) Patient Safety and Quality Improvement: Linda Forestell, Committee Chair, provided a report from the committee's March meeting. She said that the Quality and Safety Committee's reports to the meeting from 25 programs/services/networks showed that the organization is carrying out unbelievable work in all areas.

She also noted that the Committee continues to examine the issue of ALC patients and is concerned that the number is not getting smaller. A meeting is planned with representatives from the Department of Social Development to discuss this topic further in mid-May. Ms. Forestell added that several board members toured St. Joseph's Hospital Health and Aging Unit earlier in the day.

Ms. Forestell also provided a written summary from the March 21/22 "Effective Governance for Quality and Patient Safety" conference attended by nine board members. It was clear that it is the Board's responsibility to set a standard for quality and patient safety – from a patient's perspective.

Nancy Roberts, Corporate Director of Performance, said that the quarterly reported Infection Prevention and Control rates will be posted on Horizon's website as of May 2013.

(b) Human Resources: Committee chair, Kay Simonds, reported from the March meeting, noting at that time information was shared on Horizon's Disability Management and Accommodation Program and the Workplace Health and Safety Programs. As well, as evidenced by the Key Performance Indicators, paid sick leave is down year over year. An attendance management program has had a successful rollout and has seen approximately 20% reduction in absenteeism. The Committee also received an update from the Francophone Liaison Committee.

(c) Finance and Audit: Mr. McCoombs reported that at the March 14 meeting, representatives from KPMG LLP, Horizon's auditors, presented the audit planning report for the year ending March 31, 2013. Dates associated with the process, including the year-end audit field work and presentation of the findings to the Finance and Audit Committee, were outlined. The audit findings report will be presented to the Finance and Audit Committee on June 17, 2013.

He also reported that the Financial Statements for January 31, 2013 show that after ten months of the current fiscal year, year to date expenditures and revenues are below budget and in line with the prior year amounts. Currently the organization is tracking lower in

expenditures in a number of areas compared to budget. Overall, the organization continues to track well against budget and prior year spending reflecting close fiscal management.

Board of Directors' Advisory Committees

(d) Regional Medical Advisory: Dr. Barry explained that the committee met three times since the last board meeting, and he expressed appreciation to Mr. Ferguson, Mr. McGarry and members of the senior team for attending the meetings and keeping the RMAC up to date on Horizon activities.

(e) Regional Professional Advisory: In the absence of the committee chair, Danica Wallace, Gary Foley provided highlights of the February meeting of the RPAC. Along with an accreditation update and reports from the Professional Practice Councils, the committee received an overview of the Risk Indicators for 2011/12, along with an overview of the risk management activities for the same period.

5. For information

(a) FacilicorpNB update: Horizon's representative to the Board of FacilicorpNB, Mike Coster, reported that he had attend his third meeting and is impressed with the work being accomplished by that organization.

6. Other business

(a) Report from special meeting of Board on April 17: Mr. Ferguson reported that a special meeting of the Board of Directors was held on April 17 at which time management presented a draft Regional Health and Business Plan for the Board's consideration for the years 2013/14 to 2015/16.

This Plan was received by the board but not approved as final. The Board of Directors approved the interim budget of \$1,173,010,067 for fiscal 2013/14 on the condition that management would return to the board at a later date with additional recommendations on the nearly \$12.5 million in current costs that must be eliminated as part of a balanced budget directive from Government.

The Board was apprised by management of the impending announcement by both Horizon and Vitalité and Department of Health related to labour efficiencies. Horizon's was expected to be in the range of 130 positions, of which approximately 45 would be elimination of current vacancies and the balance would require notice of layoff. It is hoped that the vast majority of affected individuals could access other work in the organization under the processes outlined in the Collective Agreements and use of current vacancies and any new vacancies that occur during the course of the workforce adjustment activities.

7. Questions from the public

(a) Monica McNally: Mrs. McNally again spoke to the board members regarding the treatment of her son while a patient in one of Horizon’s facilities, and relayed her frustrations with the health care system in receiving answers to the manner in which her son was treated.

Mr. McGarry said he appreciated her frustrations and would welcome the opportunity to sit with her and her son. With a large number of patients and patient interactions each year there will be adverse events, however, he assured Mrs. McNally that staff is accountable.

Mrs. McNally said she will continue to advocate for patients’ rights, and hopes that the board will do whatever it can to make the people involved accountable.

8. Adjournment

There being no further business, the meeting was adjourned at approximately 6:10 p.m. on motion by Mr. Rocca, seconded by Ms. Aitken and carried.

W. David Ferguson, Chair

John McGarry, Corporate Secretary