

Regional Health Authority B Horizon Health Network

Minutes of Meeting

Board of Directors

Minutes of a meeting of the Board of Directors of Regional Health Authority B, held on Thursday, May 20, 2010, beginning 6:00 p.m. in the Community Room, Carleton Civic Centre, Woodstock.

Present: John Laidlaw (Chair), Rod Borden, Karen Branscombe, Richard Breault, Leo Burns, Natasha Campbell, Cathy Carnahan, Harry Doyle, Mavis Hurley, Jean-Eudes Levesque, Jim Lutes, Barbara Quigley, Wayne Roach, Roxanne Sappier, Donald Peters, Dr. Tom Barry, Kristen Pinsent-Close, Jeff Carter, Michael Chisholm, Jean Daigle, Geri Geldart, Gary Foley, Dr. Edouard Hendriks, Janet Hogan, Nancy Roberts, Nancy Savage, Norma MaGee (Recording)

Regrets: Lise Drisdelle-Cormier, Bryana Ganong, Bruce McCubbin, Dr. John McCann, Vicki Squires

The Chair called the meeting to order at approximately 6:00 p.m., and welcomed Dean Cummings, Executive Director, Upper River Valley Hospital, to the meeting.

Mr. Laidlaw also recognized Donald J. Peters, President and Chief Executive Officer of Horizon Health Network, who recently received an award from Atlantic Business Magazine as one of Atlantic Canada's top 50 CEOs.

1. **Minutes of last meeting**

MOTION:

MOVED BY MR. BORDEN, SECONDED BY MR. BURNS

THAT THE MINUTES OF THE APRIL 15, 2010 MEETING OF THE BOARD OF DIRECTORS BE APPROVED AS CIRCULATED.

MOTION CARRIED.

2. **Vice President – strategic priority updates**

(a) **Jean Daigle, VP Mental Health, Addiction Services, and Public Health:** M. Daigle spoke to the wait time for mental health services and methadone maintenance treatment in Horizon Health Network. There are currently 201 individuals waiting for methadone

treatment in facilities associated with Horizon. The community mental health Child Treatment Team and the Adult Treatment Team have mandates to see patients within 90 calendar days.

(b) Nancy Roberts, VP Health Services Planning, Quality and Research: Ms. Roberts provided an update on the Health Services Transformation Team (HSTTT), as well as examples of the team's accomplishments to date. The team's mandate is to provide leadership and support for the transformation and/or modernization of programs and services by leveraging people, processes and technology. She said this is a small group of people that works closely with leaders throughout the organization.

3. Report from Chief Executive Officer

Mr. Peters explained that the report contained summary reports from each Vice President, outlining activities in the organization. This quarterly report is a snapshot of the various activities of all areas of Horizon Health Network.

4. Committee Reports

Board of Directors' Committees

(a) Governance and Nominating: Ms. Quigley reported that the committee met on May 7, at which time the results of the Quality Performance Roadmap were discussed. The document continues to be reviewed, with the committee recommending that the board be updated on the information being made available to Accreditation Canada on the 'Sustainable Governance Standards' at an education session to be held closer to the date of the accreditation survey.

An update was also received from the Chief Privacy Officer, Nancy Lindsay, on the work being done by the Chief Privacy Officers Working Group, a provincial group comprised of the Chief Privacy Officers from the Department of Health, the two Regional Health Authorities, FacilicorpNB and AmbulanceNB. The group's mandate has been to develop provincial policies that will comply with the new privacy legislation. The presentation provided information on the *Personal Health Information Privacy and Access Act*, which received Royal Assent in June 2009.

The Governance and Nominating Committee also discussed its role in the appointment of directors and it was agreed that a letter would be sent to the Minister of Health requesting appointments be made prior to the annual meeting for the three directors whose terms are expiring at the annual meeting (Ms. Hurley, M. Levesque, and Ms. Carnahan). Once the appointments have been received, the listing of committee chairs and members will be completed for recommendation to the annual meeting on June 24.

(b) Human Resources: M. Levesque reported from the recent meeting of the Human Resources Committee at which time results of the Employee Pulse Summary from Accreditation Canada were presented. The results are based on 6663 completed questionnaires. Action plans will be put into place for red and yellow flags as part of preparation for accreditation.

The Human Resources Committee received updates on the provincial Forgivable Loan Program for nursing students; Public Safety Nursing Services, changes in the provincial legislation regarding casual workers, and an update on nursing recruitment.

The committee was also made aware that Horizon Health Network won a Silver Workplace Wellness Award from the New Brunswick Heart and Stroke Foundation. The N.B. Heart Centre also won an award of distinction for their Health Challenge in 2009 in which over 130 employees participated.

(c) Health Planning and Delivery: Ms. Hurley reported that the committee met twice since the last board meeting, and received reports from four of the five executive director leads for the Regional Clinical Program Networks, as well as information from a number of departments within the organization.

Ms. Hurley said that the committee continues to be impressed by what has been accomplished in a short period of time and feels this is a testament to the commitment by staff at all levels to the provision of health care in the province.

She added that there has been no response from the Department of Health regarding the Action Plan for Alternate Level of Care patients approved by the Board in February.

Board of Directors' Advisory Committees

(d) Regional Medical Advisory: Dr. Barry reported that the topic of ALC patients continues to be discussed by the Regional Medical Advisory Committee. Other topics include the development of a region-wide smoking policy; provincial trauma program; and the recently announced provincial physician recruitment advisory committee.

(e) Regional Professional Advisory: Ms. Pinsent-Close reported that the Regional Professional Advisory Committee (RPAC) met on May 6, and received information on the upcoming accreditation survey, an update from the Chief Privacy Officer, an update on the Nurse Practitioner Advisory Committee, information on the Bridging Relationships Across Interprofessional Domains (BRAID) project in Saint John, and reviewed proposed membership for the Provincial Drugs and Therapeutics Committee. The committee was also asked for endorsement on two policies.

Ms. Pinsent-Close also explained that, as reported to the April meeting, committee members again discussed the role and direction of the Regional Professional Advisory Committee in policy/procedure development and in providing feedback to the organization when advice

has been sought. It was agreed that a working group would be established to review the mandate and report back to the committee in the fall with recommendations in regard to the role and responsibilities of the committee.

5. For information

- (a) Corporate Summary: Circulated with the agenda materials was a copy of a 'corporate summary' – an overview of current activities in Horizon Health Network.
- (b) AHP awards: Janet Hogan drew the board's attention to a number of employees, programs and services which were recently honoured with provincial and national awards; as outlined in the corporate summary.
- (c) Dalhousie Medical School update: Information on the Dalhousie Medicine New Brunswick Program was provided to bring the board members up to date on the planning activities for the September 2010 launch of the Dalhousie Medical School Program in New Brunswick.
- (d) Sackville Memorial Hospital Auxiliary newsletter: For information, board members were provided with a copy of the first edition of Sackville Memorial Hospital Auxiliary's newsletter.
- (e) Saint John Regional Hospital Auxiliary newsletter: Attached for information.

6. Other business

6.1 Leadership Advisory Council: Dr. Barry explained that another meeting of the Leadership Advisory Council was held recently and he commented on the apparent commitment of those in attendance, and others across the organization, to work together for the betterment of health care.

7. Questions from the public

Mr. Bill Fraser, MLA, Miramichi-Bay du Vin, congratulated Mr. Peters on the award recently received from the Atlantic Business Magazine, and also to his team for their excellent work. He said the tender for a new building for the corporate office of Horizon Health Network would be issued in the near future, and he looked forward to having a full complement of staff working in the new office.

8. Adjournment

There being no further business, the meeting was adjourned on motion by Ms. Hurley at approximately 7:20 p.m.