

**Regional Health Authority B
Horizon Health Network**

Minutes of Meeting

Board of Directors

Minutes of a meeting of the Board of Directors of Regional Health Authority B, held on Thursday, February 18, 2010, beginning 6:00 p.m. in Grand Ballroom D of the Delta Fredericton.

Present: John Laidlaw (Chair), Rod Borden, Karen Branscombe, Richard Breault, Leo Burns, Natasha Campbell, Cathy Carnahan, Harry Doyle, Bryana Ganong, Mavis Hurley, Jean-Eudes Levesque, Jim Lutes, Barbara Quigley, Wayne Roach, Roxanne Sappier, Donald Peters, Dr. Tom Barry, Kristen Pinsent-Close, Jeff Carter, Michael Chisholm, Jean Daigle, Gary Foley, Geri Geldart, Dr. Edouard Hendriks, Janet Hogan, Dr. John McCann, Nancy Roberts, Nancy Savage, Vicki Squires, Norma MaGee (Recording)

Regrets: Lise Drisdelle-Cormier, Bruce McCubbin

The Chair called the meeting to order at approximately 6:00 p.m. and acknowledged the presence of Ms. Nicole Tupper, Executive Director of Dr. Everett Chalmers Regional Hospital.

1. Minutes of last meeting

MOTION:

MOVED BY MR. BORDEN, SECONDED BY MS. CARNAHAN

THAT THE MINUTES OF THE JANUARY 21, 2010 MEETING BE APPROVED AS CIRCULATED.

MOTION CARRIED.

2. Vice President Mental Health, Addiction Services, and Public Health

Mr. Peters introduced Jean Daigle, newly appointed Vice President Mental Health, Addiction Services, and Public Health for Horizon Health Network. Mr. Daigle replaces Fonda Kazi who retired in November 2009.

3. Presentation: Informatics Unit

Vicki Squires, Vice President of Organizational Development, provided an overview of the Informatics Unit at Horizon Health Network. She explained that this presentation was given to the January meeting of the Human Resources Committee and at the Committee's request; the information is being presented to the Board of Directors.

The mandate of the Informatics Unit is to provide strategic evidence information and analytics, explore innovative solutions and leverage strategic partnerships in support of the development and sustainability of an appropriate, efficient, effective and productive workforce, and effective, accountable and quality-driven human resource management. The scope of service for the unit will eventually include data evidence decision support, analysis and forecasting, response to regulatory reporting requirements, quality improvement, and education/ communication. An 18-month action plan will be established for the Unit, with the biggest challenge being cross-zone access to all Organizational Development systems. The health care system has a great need for a formal human resources information system.

4. Vice Presidents – strategic priority updates

Three Vice Presidents will be providing updates on strategic priority items in their portfolios at each of the upcoming board meetings.

(i) Gary Foley, VP Professional Services: Mr. Foley provided an update on the planning for a provincial Pharmacy and Therapeutics Committee. Information has been provided to all zones and a provincial stakeholder meeting was held to discuss plans for the provincial pharmaceutical services to move to one provincial hospital medication formulary to enhance the efficiency, utilization and quality of the medication use process.

(ii) Nancy Savage, VP Clinical Services: Ms. Savage explained that the strategic work of this portfolio has focussed on the establishment of Region Clinical Program Networks, with 12 established and another pending. Region-wide changes are now being realized as a result of the networks. A number of strategic core initiatives are underway with process reviews requested for a number of areas.

(iii) Vicki Squires, VP Organizational Development: Ms. Squires also provided a status report on the strategic priorities for Organizational Development. These included centralization of job postings and partnering with RHA A, FacilicorpNB, Ambulance NB and collaborate with Department of Health and Office of Human Resources to ensure provincial consistency.

5. **Committee Reports**

Board of Directors' committees:

Health Planning and Delivery: Ms. Hurley reported that at the Committee's meeting on February 8 information was presented on Risk Management indicators.

As well, the committee again discussed an action plan aimed at addressing the growing Alternate Level of Care (ALC) patients' demands on the acute care system. This draft plan was presented to each of the five Local Medical Advisory Committees as well as the Regional Medical Advisory Committee. Ms. Hurley added that the committee felt this is an excellent plan, which should be recommended to the Department of Health as a long-term solution.

MOTION:

MOVED BY MS. HURLEY, SECONDED BY MR. BORDEN

THAT THE BOARD OF DIRECTORS APPROVE THE "ACTION PLAN FOR ALTERNATE LEVEL OF CARE PATIENTS" FOR SUBMISSION TO THE DEPARTMENT OF HEALTH.

MOTION CARRIED.

Transitional unit, Upper River Valley Hospital: Ms. Hurley explained that the committee also received a draft plan to create a 24-bed 'transitional unit', a shorter term solution to free up beds in Zone 3, while creating more appropriate care space for the ALC patients. The committee agreed with this proposal and asked that it be moved forward for funding to be included with budgeting plans for next year.

MOTION:

MOVED BY MS. HURLEY, SECONDED BY MS. QUIGLEY

THAT THE BOARD OF DIRECTORS APPROVE PLANNING FOR A TRANSITIONAL UNIT AT THE UPPER RIVER VALLEY HOSPITAL, WITH FUNDING TO BE INCLUDED IN THE BUDGET PLAN FOR NEXT FISCAL YEAR, AND THE PLAN SHARED WITH THE DEPARTMENT OF HEALTH.

MOTION CARRIED.

The committee was also made aware of the planned construction of a nursing home in Stanley, and how this could impact on the Stanley Health Centre, which currently operates within the existing nursing home. At this time, no decisions have been made in this regard,

but the options for the future will be explored with the current staff and participants and stakeholders.

(b) Finance and Audit Committee: Chair Harry Doyle reported from the Finance and Audit Committee's February 10 meeting. The committee received information on the process of performance indicators and the challenges with data and how much data is gathered each quarter.

The Committee was made aware that the budget for fiscal 2010-11 is nearing completion and will be presented to Board in the near future. Updates were provided on Capital Construction Projects and Capital Expenditure projections, as well as the third quarter financials (at December 31, 2009), which show a better financial position than planned. Horizon Health Network is anticipating to end the fiscal year within the projections provided to the Department of Health.

Board of Directors' advisory committees:

(c) Regional Medical Advisory Committee: Dr. Barry reported that the Regional Medical Advisory Committee continues to discuss the proposed move of the CBS distribution centre from Saint John. A meeting was held with Department of Social Development and Department of Health officials regarding alternate level of care patients.

Dr. Barry provided highlights from a recent concert organized by physicians in Fredericton to raise funds for the Stan Cassidy Centre for Rehabilitation, and a second showing to raise funds for the Healing Hands for Haiti.

6. For information

(a) Corporate Summary: Circulated with the agenda materials was a copy of a 'corporate summary' – an overview of current activities in Horizon Health Network.

7. Other business

Smoking at The Moncton Hospital: Mr. Doyle referred to a letter sent from the City of Moncton to Health Minister Schryer (on which he was copied) regarding the problem with smoking outside The Moncton Hospital by staff and patients.

Mr. Peters explained that the senior group is reviewing the smoking policies of the four former organizations with a view to coming up with a consistent approach for Horizon.

8. Questions from the public

Nil

9. Adjournment

There being no further business, the meeting was adjourned at approximately 7:45 p.m. on motion by Ms. Hurley. The next meeting will be held on Thursday, April 15, 2010 -- 6:00 p.m. in Saint John.

John D. Laidlaw, Chair

Donald J. Peters, Secretary