

Regional Health Authority B
Horizon Health Network

Minutes of Meeting

Board of Directors

Minutes of a meeting of the Board of Directors of Regional Health Authority B, held on Thursday, January 21, 2010, beginning 6:00 p.m. in Rendezvous 3 and 4, Future Inns, Moncton.

Present: John Laidlaw (Chair), Rod Borden, Karen Branscombe, Richard Breault, Leo Burns, Natasha Campbell, Cathy Carnahan, Harry Doyle, Lise Drisdelle-Cormier, Bryana Ganong, Jean-Eudes Levesque, Bruce McCubbin, Barbara Quigley, Wayne Roach, Roxanne Sappier, Donald Peters, Kristen Pinsent-Close, Jeff Carter, Michael Chisholm, Gary Foley, Geri Geldart, Dr. Edouard Hendriks, Janet Hogan, Dr. John McCann, Nancy Roberts, Nancy Savage, Vicki Squires, Norma MaGee (Recording)

Regrets: Mavis Hurley, Jim Lutes, Dr. Tom Barry

The Chair called the meeting to order at approximately 6:00 p.m. acknowledged the presence of Ms. Susan Ness, Executive Director of The Moncton Hospital, along with members of the public.

1. Minutes of last meeting

MOTION:

MOVED BY MR. BORDEN, SECONDED BY MS. BRANSCOMBE

THAT THE MINUTES OF THE DECEMBER 10, 2009 MEETING BE APPROVED AS CIRCULATED.

MOTION CARRIED.

2. Research Proposal

Nancy Roberts, VP Health Sciences Planning, Quality and Research, introduced Lauza Saulnier, Director of Research and Patient Safety Services; and Dr. Jim O'Brien, medical advisor on research and development; to the Board.

She explained that as a result of the mandate given by the Minister of Health and Government of New Brunswick in June 2009, a business plan was developed which would move Research forward in Horizon Health Network. The objective of this business plan is to outline the framework for a coordinated research office that will lead the research agenda for the next four years. It will provide the required staff complement and infrastructure required to support accelerated research activities in bio-medical, clinical, applied health services and population health research.

Background information and benefits of health research were provided by Dr. O'Brien, who explained that currently there are active research programs in Fredericton, Moncton and Saint John, with 145 clinical trials and 170 applied health research projects undertaken.

It was noted that additional funding is required to implement the optimal research infrastructure and to build regional and provincial research capacity. If the plan is endorsed by the Board, funding would need to be approved by the Minister of Health to move the plan forward.

MOTION:

MOVED BY MR. DOYLE, SECONDED BY MS. SAPIER

THAT THE BOARD OF DIRECTORS ENDORSE THE SUBMISSION OF THE RESEARCH OFFICE BUSINESS PLAN PROPOSAL AS PRESENTED TO THE DEPARTMENT OF HEALTH AND HIGHLY RECOMMEND ITS ADOPTION.

MOTION CARRIED.

3. Report of Chief Executive Officer

Mr. Peters explained that the report contained summary reports from each Vice President, outlining activities in the organization. This quarterly report will continue to be provided, along with Vice Presidents bringing information on their portfolios to each board meeting beginning in February 2010.

(a) Replacement member – Regional Professional Advisory Committee: Mr. Peters explained that Evelyn Morrison, Social Worker representing Community Mental Health in Zone 3 Fredericton, has resigned that position with the organization and in turn resigned her position on the Regional Professional Advisory Committee. A replacement was sought complete the three-year term, which was to expire at the annual meeting of the Board in June 2012.

MOTION:

MOVED BY MR. BORDEN, SECONDED BY DR. CAMPBELL

THAT THE BOARD OF DIRECTORS APPOINT NOELLE MCHUGH, MANAGER, WOODSTOCK/PERTH MENTAL HEALTH CENTRES, ZONE 3 UPPER RIVER VALLEY, TO THE REGIONAL PROFESSIONAL ADVISORY COMMITTEE TO COMPLETE THE THREE-YEAR TERM OF EVELYN MORRISON, WHICH WAS TO EXPIRE AT THE ANNUAL MEETING OF THE BOARD IN JUNE 2012.

MOTION CARRIED.

4. Committee Reports

Board of Directors' committees:

(a) Governance and Nominating: Ms. Quigley reported that the Governance and Nominating Committee received updates on the review of Bylaws, Research Ethics Board, and appointments to the Board at its January 8 meeting. In addition, the committee reviewed information regarding the upcoming Accreditation.

Ms. Roberts explained that the self-assessment phase of Accreditation 2010 has begun at Horizon Health Network, and urged the Directors to complete the on-line survey regarding Sustainable Governance Standards before February 5.

Attendance at Board committee meetings: Ms. Quigley also noted that the Committee was also asked to review committee membership, as it relates to the potential for a committee to 'borrow' other board members to help meet quorum when there is a potential for a committee meeting not having a quorum present. It was suggested that this matter be discussed by the Executive Committee to propose a solution.

(b) Health Planning and Delivery: In the absence of chair Mavis Hurley, Rod Borden reported from the Committee's January meeting. He said that the committee received reports regarding complaints management, MRI at The Moncton Hospital, and the Hospital Standardized Mortality Ratio (HSMR) results. In addition, a draft action plan aimed at addressing the growing Alternate Level of Care demands on the acute care system was reviewed. Over the next month this draft plan will be presented to the Executive Management Team, the five Local Medical Advisory Committees and the Regional Medical Advisory Committee, with comments incorporated into an action plan to be presented to this committee on February 8.

(c) Finance and Audit Committee: Chair Harry Doyle reported that the Committee received a high level view of the budget situation, process and timelines at the recent meeting. The budget is expected to be available for the Board of Directors in March. The organization will present a balanced budget for 2010-2011 as required by the Department of

Health. The Alternative Level of Care issue was discussed due to the impact on the acute care section of the hospitals.

(d) Human Resources Committee: Committee chair, Jean-Eudes Levesque, reported that at the January 14 meeting the committee had an in-depth presentation regarding Organizational Development Informatics Unit, and suggested this presentation be made to the full board at the February 18 meeting.

Information was also provided on the quality of worklife indicators, the forgivable loan program for new graduate nurses, nursing recruitment, and a pilot project underway to develop and establish a workplace program for addictions.

M. Levesque also noted that information was provided on the numbers of staff throughout Horizon involved in the mass immunization program across our region for the recent pandemic.

Board of Directors' advisory committees:

(e) Regional Medical Advisory Committee: no report

(f) Regional Professional Advisory Committee: Chair Kristen Pinsent-Close reported from the recent meeting of the Regional Professional Advisory Committee, explaining that topics of discussion included the upcoming Accreditation Survey of Horizon Health Network, the results of the HINI pandemic, credentialing update for professional services, and update of the development of a strategic plan for nursing professional practice, and an update on the planning for a reporting process for Quality.

6. For information

(a) Corporate Summary: Circulated with the agenda materials was a copy of a 'corporate summary' – an overview of current activities in Horizon Health Network.

(b) Dalhousie Medical School update: Information on the Dalhousie Medicine New Brunswick was provided to bring the board members up to date on the planning activities for the September 2010 launch of the Dalhousie medical school program in New Brunswick.

(c) New Brunswick Health Council survey: Information was also provided a survey being undertaken by the N. B. Health Council on organizational practices across the province and how those practices are aligning with the Provincial Health Plan 2008-2012.

7. Other business

Nil

8. Questions from the public

Nil

9. Adjournment

There being no further business, the meeting was adjourned at approximately 7:00 p.m. on motion by Ms. Carnahan. The next meeting will be held on Thursday, February 18, 2010 -- 6:00 p.m. in Fredericton.

John D. Laidlaw, Chair

Donald J. Peters, Secretary