

Regional Health Authority B

Horizon Health Network

Board of Directors Public Session

MINUTES

Minutes of a meeting of the Board of Directors held on Thursday October 24, 2019 beginning at 2:00 pm at the Delta Brunswick in Saint John

Directors: John McGarry (Chair), Jeanne Breau, Douglas Baker, John Cormier, Linda Forestell, Shelley Francis, Pauline Gallant, Michael McCoombs, Daniel McCarthy, Jane Mitton-McLean, Carol Reimer, Martina Shannon, Mary Schryer, Andre Veniot

Staff: Karen McGrath, Jean Daigle, Geri Geldart, Gary Foley, Janet Hogan, Margaret Melanson, Dr. John Dornan, Dr. Edouard Hendriks, Dan Keenan, Maura McKinnon, Jeff Carter, Susan Dickie (recorder)

Regrets: Cathy Carnahan, Jennifer Sheils, Dr. Robert Leckey, Dr. Jennifer Hall

1. Call to order and approval of agenda

J. McGarry, Board Chair called the meeting to order at 2:00 pm. The agenda was approved on a motion by L. Forestell, seconded by M. Shannon. Motion was carried.
A quorum for the meeting was established.

The following acknowledged was read:

Board of Directors (Saint John): we would like to begin by recognizing and respectfully acknowledging that we gather on unsundered and unceded traditional lands of the Wolastoqiyik.

2. Presentations:

2.1 Suicide Prevention

Dr. Laurie Potter, Clinical and Academic Head of Horizon's Department of Psychiatry and Ms. Sue Haley, Director of Horizon's Addiction and Mental Health Services updated the board on different suicide prevention initiatives taking place across Horizon in conjunction with its partners in government.

Among the key takeaways, updated figures of the provincial coroner's office show that suicide rates in New Brunswick increased significantly in 2018, rising to a total of 122 for the year, which is up from 100 confirmed suicides in 2017.

Some of the ways Horizon is responding to this need for improved suicide prevention include:

- Working with government, municipal officials and police to improve mental health services in communities.
- Hiring a Suicide Prevention Coordinator to implement the provincial Suicide Prevention Strategy.

- Adding a suicide risk assessment component to all mental health assessments.
- Establishing active suicide prevention committees, and various community awareness campaigns.

Ms. Haley explained it is believed that with a better understanding of suicide combined with evidenced-based prevention programs and the collaboration of all stakeholders, we can make a difference for our patients and clients.

3.2 Workplace Violence Prevention

M. McKinnon, Chief Human Resource Officer explained in 2019 workplace violence remains a reality in the health care environment. Horizon has made a commitment to work with employees to ensure they have the tools and support needed to be able to anticipate a potential violent incident, to respond safely and effectively to incidents of violence and to report all incidents. During her presentation to the board, M. McKinnon indicated the organization is making significant progress, despite there being a lot of work left to do. Horizon's cross-disciplinary Workplace Violence Prevention Implementation Committee is made up of representatives from our union partners, physicians and patient representatives. This committee is proactively and consistently working on developing strategies and initiatives aimed at reducing the incidents and impact of workplace violence in our organization.

4. Consent Agenda

4.1 Minutes from the last meeting

MOTION:

***IT WAS MOVED BY L. FORESTELL, SECONDED BY M. SCHRYER THAT;
THE CONSENT AGENDA BE APPROVED AS PRESENTED.
MOTION CARRIED.***

5. Business arising from the minutes

Nil.

6. Balanced Scorecard

M. Melanson, VP of Quality and Patient Centred Care explained Horizon's balanced scorecards purpose is to measure progress towards achieving objectives, establishes targets and reports quarterly performance and includes actions undertaken to achieve the targets.

M. Melanson provided an overview of the balanced scorecard results for June 2019. The following indicators were highlighted:

- % of recommendations for Horizon from Community Health Needs Assessments that have been implemented.
- Number of primary care health care spoke sites
- % of patients on the hip or knee replacement surgery wait list that have waited less than one year
- % of patient experience advisor survey respondents that feel their work as a PEA improves person and family centred care
- Percentage of beds occupied by ALC patients in 5 regional hospitals

- Rate of workplace violence incidents reported

7. Official Languages Update

M. Melanson, VP of Quality and Patient Centre Care reported the Official Languages projects are progressing at a good pace. The team's efforts have been focused on the revision of the Official Languages complaint process, the linguistic profile project and the active office relaunch project.

M. Melanson provided number of complaints, fiscal year to date 2019-2020 showed a total of 10 complaints received.

8. Patient Safety and Quality Improvement Committee

C. Reimer, Chair of the Patient Safety and Quality Improvement Committee explained the committee met on September 12, 2019. The following items were discussed:

- Committee received a presentation outlining Vanessa's Law which will be in effect beginning December 16th, 2019 to comply with the "Act Protecting Canadians from Unsafe Drugs" which require mandatory reporting of all Serious Adverse Drug Reactions and Medical Device Incidents which involve a therapeutic product.
- A presentation on Pressure Ulcer Management was received which outlined Horizon's comprehensive approach to assessment of all patients upon admission and regularly while in hospital for any signs or risks of skin breakdown.
- Horizon Quality and Patient Safety Indicators as well as Infection Prevention and control indicators were reviewed.
- Alternate Level of Care update was received by the committee. It was noted that Horizon peaked at 517 ALC patients in August 2018.
- Correspondence was received concerning Clinic 554 in regard to access of their services. This was brought to the full board for discussion in which a motion was made that Horizon advocate to the government of New Brunswick for payment to physicians to provide abortion services in a quality and safe environment outside the hospital.

9. Governance and Nominating Committee

M. Shannon, Chair of the Governance and Nominating Committee provided a report from the committee meeting held on September 12, 2019 in Fredericton. The following items were discussed at this meeting:

- Review of Roles and Responsibility of Board Members Policy and will be finalized at the December committee meeting.
- Governance Terms of Reference – review
- Update on Communication Plan and Brand Strategy
- Community Health Needs Assessment Schedule Update
- Responsibility of CEO Policy
This policy was brought forward for approval.

MOTION:

***IT WAS MOVED BY L. FORESTELL, SECONDED BY M. SCHRYER THAT;
THE RESPONSIBILITY OF THE CEO POLICY BE APPROVED AS PRESENTED.
MOTION CARRIED.***

10. Finance, Audit and Resource Committee

D. McCarthy, Chair of the Finance, Audit and Resource Committee provided a report from the committee meeting held on September 12, 2019 in Fredericton. The following are items were discussed at the meeting and require approval from the Board of Directors.

- Education Funds: The Committee brought forth a recommendation to utilize accrued interest from education funds managed by the Saint John Regional Hospital Foundation which would allow the implementation of the Cleveland Clinic program in Horizon facilities.

MOTION:

***IT WAS MOVED BY D. MCCARTHY, SECONDED BY P. GALLANT THAT;
THE BOARD OF DIRECTORS DIRECT HORIZON TO PROCEED WITH THE
ACQUISITION OF THE RIGHTS TO USE THE CLEVELAND H.E.A.R.T. PROGRAM
THROUGH THE USE OF ACCURED INTEREST FROM THE ATLANTIC HEALTH
SCIENCES EDUCATION FUND.***

MOTION CARRIED.

- Infrastructure: The Board feels strongly about the need for a formalized process that firstly identifies and then could guide prioritization of end of life of major equipment and our aging infrastructure. This process would enhance alignment and enable the Province to have a more focused and responsible approach towards the allocation of applicable funds. A recommendation has come forward to have the Board write a letter to the Department of Health to consider developing a provincial process to look at and assess our deteriorating infrastructure and end of life equipment. Thus, a letter has been written and was included as part of this report.

MOTION:

***IT WAS MOVED BY D. MCCARTHY, SECONDED BY S. FRANCIS THAT;
THE BOARD OF DIRECTORS WRITE A LETTER TO GOVERNMENT ON THE NEED
FOR A PROCESS FOR THE REPLACEMENT/REPAIRING OF INFRASTRUCTURE
WITHIN THE PROVINCE OF NEW BRUNSWICK.***

MOTION CARRIED.

D. Keenan, Chief Financial Officer reported on the financial results of Horizon year to date in July. Horizon is reflecting a deficit of \$2,138,000 after 4 months.

Dan Keenan provided correspondence from the Auditor General regarding changes to the Auditor General Act in 2014 and a requirement to have our external auditor appointment approved by her office. The appointment of KPMG for completion of our 2020 audit was approved verbally, but prior to appointing them for further years, the board is required to complete a comprehensive review of our external auditor at the December Finance Audit and Resource Committee meeting.

11. Regional Medical Advisory Committee

Dr. J. Dornan, Regional Chief of Staff reported on the Regional Medical Advisory Committee meeting held on September 17, 2019. The following are some of the topics that were discussed at the meeting:

- Flu Vaccine –encouragement of physician’s being immunized.
- Alternate Level of Care Patients
- Vaping
- Inpatients in Pain
- Billing number replacement
- Physician reapplication process
- Physician engagement

12. Regional Professional Advisory Committee

G. Geldart, VP of Clinical Services and Co-Chair of the Regional Professional Advisory Committee explained the committee met on October 10, 2019. Annual reports were received from the Physiotherapy Council and Speech Language Pathology Council. A discussion occurred on the concerns expressed with the Intergraded Services Model of care as it relates to children who require the services of rehab/therapeutics professionals. The following networks provided their annual reports; Stroke, Oncology, Ambulatory Care and The Family Medicine Network.

13. Other business

Nil.

14. Questions from the Public

Members of the public were provided an opportunity to ask questions.

- Representatives lobbying for access to community-based abortions care addressed the board with their concerns on the closure of Clinic 554 in Fredericton.
- A question was raised by a gentleman in regard to the concern for the elderly indigenous population who are residing in a nursing home with dementia and who may revert back to their native tongue and the importance of having the ability to communicate effectively with them.

15. Adjournment

With there being no further business, the meeting was adjourned at 3:37 pm, on a motion by L. Forestell. Motion carried.

John McGarry, Board Chair

Karen McGrath, Corporate Secretary